

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF  
LAKE LIVINGSTON WATER SUPPLY CORPORATION**

**January 22, 2026**

A regular meeting of the Board of Directors of Lake Livingston Water Supply Corporation (hereinafter called "LLWSC") was called to order at 10:00 a.m. on January 22, 2026, at the office of LLWSC located at 1930 North Washington, Livingston, Texas. Board Members in attendance were as follows: John Sexton, Carolyn Ordner, George Harris, Christi Allen, Phillip Waller, Michael McDuffie and John Long.

Other people attending the meeting were: Kim Click, Zuni David, Phillip Everett, Adrena Gilbert and Judy Cochran.

The items of business to be considered and transacted during the meeting are as follows:

Agenda Item No. 1: Call to Order

Mr. Sexton asked if a quorum from the Board of Directors was present. Christi Allen, Secretary, confirmed that a quorum was present.

Agenda Item No. 2: Pledge of Allegiance and Prayer

Pledge of Allegiance led by Phillip Waller and prayer by Carolyn Ordner.

Agenda Item No. 3: Public Comment

Public comments were made by Darryl Russell, Paradise Acres.

Agenda Item No. 4: Reading and action on Past Meeting Minutes

Reading was waived of December 18, 2025; Regular meeting minutes; they were reviewed and approved. A **motion** to approve the minutes was made by Carolyn Ordner and the motion was seconded by George Harris. Motion passed by voting of all directors.

Agenda Item No. 5: Consideration and action, if necessary, on the following:

- Discussion regarding TRWA conference March 26-27, 2026, in Arlington-John Sexton
  - Mr. Sexton advised the directors of the board the agenda was like the previous year and requested if any others were considering attending. He asked because the dates of the conference are at the next regularly scheduled meeting and wanted to ensure there would be a quorum. Due to the number of directors interested in attending it was recommended to move the Board of Director's meeting for March to March 19, 2026, at 10 am. The motion was made by Carolyn Ordner to move the meeting date to March 19, 2026. Phillip Waller seconded the motion. Motion passed by the voting of all directors.
  
- Review revision of the Employee Handbook and consider approval of changes-Adrena Gilbert

- Ms. Gilbert advised the directors of the changes recommended to include general grammatical suggestions, the company uniform policy for operators, boot allowance for operators and dress code. Revisions were also made to the care of equipment to reflect actual procedures. Carolyn Ordner recommended approving the revisions as presented and the motion was seconded by Christi Allen. Motion passed by the voting of all directors.
- Set date and time of Annual Membership meeting, April 23, 2026, at 6 pm and adopt election procedures in accordance with Texas Water Code Chapter 67.0054-Adrena Gilbert
  - Ms. Gilbert advised the directors in accordance with the by-laws the Annual Meeting will be on Thursday, April 23, 2026, at 6 pm. There will be two director positions on the ballot for election. Recommendation to adopt election procedures in accordance with the Texas Water Code Chapter 67.0054. The motion was made to set the date and time of the Annual meeting and adopt election procedures by Phillip Waller and motion seconded by Michael McDuffie. Motion passed by the voting of all directors.

Agenda Item 6: Report to the board by the following:

- Kim Click, General Manager – reported on the following:
  - See SPI report.
  - The intent to apply was received for TWDB drinking water state revolving fund, regarding the project information form (PIF) that we submitted for potential forgiveness loan. We received the invitation to apply for the regionalization transmission line project only. This would consist of interconnecting the surface treatment plants and eliminating several smaller ground water systems. The application fee is \$10,000 which will only verify the percentage of forgiveness loans we may receive on an estimated 15-to-23-million-dollar project, not including expansion of the surface treatment plants. The invitation has been denied. The PIF's are eligible to be rolled over to be re-evaluated in the upcoming funding cycle.
  - The 356-transmission line project is ongoing to interconnect Impala Woods and Creeklake Cove to the Surface Treatment Plant.
  - Awaiting TCEQ approval of the mixer for the standpipe at Lake Livingston Estates 4 & 5.
  - The submittal has been made to TCEQ to relocate the pressure tank from the Baker Plant Old Don Plant in Indian Springs.
  - Approval has been received for the new ground storage tank at Beech Creek.
  - Approval to relocate the pressure tank from Forest Hills to Natasha Heights has been received.
  - Plant inspection-Cozy Forest was completed with no violations.
  - Update on Surface Treatment Plants- No issues to report at North or East STP.
  - There was vandalism at the Hoop and Hollar plant where they cut a section out of the wall and kicked in the AC unit to steal an air compressor valued at \$180.00. A police report was filed and cameras are being installed.

- All 42 generators are operational. GenControl and our in-house operator have been working to get all working including the portable generators. Carolyn asked if our generators are ready for the winter storm ahead, Kim advised staff has done all checks, valves that can be turned off have been turned off, insulation has been installed, heat lamps are in place, and all staff will be on standby to report if necessary.
- Zuni David, Chief Financial Officer – reported on the following:
  - Net cash for December 2025, \$ 1,878,145.00
  - See attached Financials.
- Phillip Everett, Field Superintendent – reported on the following:
  - All field operators are working to prepare for the storm forecast and the freeze.
  - Line Loss reports attached.

Agenda Item No. 7: Board Policy Discussion – revision/addition new LLWSC policies.

Nothing to report.

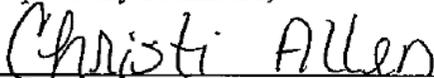
Agenda Item No. 8: Executive Session, if necessary, to consult with Attorney regarding pending or contemplated litigation, settlement offers, or any matter in which the Board may seek the advice of its attorney under Government Code §551.071; and to discuss personnel matters, pursuant to Government Code §551.074; and will reconvene in open session for any necessary action on any matter considered in Closed Session.

No closed session was held.

Agenda Item No. 8: Adjournment.

A **Motion** to adjourn was made by Carolyn Ordner and seconded by George Harris. The motion passed by voting of all Directors. Meeting concluded at approximately 10:24 a.m.

Respectfully submitted,



CHRISTI ALLEN, Secretary, Board of Directors  
Lake Livingston Water Supply Corporation